Risk assessment

Identify hazards, decide who might be harmed, evaluate risk and record controls. Likelihood (L) × Severity (S) = Risk.

Company		**Assessment no.**	
Location / area		**Assessed by**	
Task / activity		**Date**	
People involved		**Review date**	

Hazard	Who might be harmed and how	Existing controls	L	S	Risk	Further action needed	Action by	Due	Done

Risk matrix

Likelihood ↓ / Severity →	1 Negligible	2 Minor	3 Moderate	4 Major	5 Catastrophic
5 Almost certain	5	10	15	20	25
4 Likely	4	8	12	16	20
3 Possible	3	6	9	12	15
2 Unlikely	2	4	6	8	10

1 Rare	**1**	**2**	**3**	**4**	**5**

1–4 Low: manage by routine procedures. **5–9 Medium:** reduce where reasonably practicable. **10–15 High:** act before work starts. **16–25 Very high:** do not start work until the risk is reduced.

Sign-off

Assessor signature		**Date**	
Manager approval		**Date**	